



52nd CONVENTION

A **Path**
TO *Unity*

IMPORTANT CONVENTION INFO INSIDE!

Sunday, November 5th – Tuesday, November 7th, 2023

Halifax Marriott Harbourfront Hotel



CONTENTS

CONVENTION CALL	page 1
REGISTRATION & CREDENTIALS	page 2
DELEGATE ENTITLEMENT, OBSERVERS, PER CAPITA FEES	page 3
RESOLUTIONS	page 4
HOTEL	page 5
CONVENTION COMMITTEES, NEW DELEGATES, WOMEN'S CAUCUS	page 6
DEADLINE REMINDERS, OTHER INFO	page 7



NOVA SCOTIA FEDERATION OF LABOUR – CONVENTION CALL

The fifty-second Convention of the Nova Scotia Federation of Labour, C.L.C will be held at the Halifax Marriott Harbourfront Hotel, Nova Scotia Ballroom.

We would like to note that our Convention was originally scheduled at the DoubleTree by Hilton Halifax Dartmouth – a unionized hotel. Unfortunately, due to circumstances beyond our control, we were forced to find alternative accommodation with little notice. It is the NSFL's policy to use unionized vendors wherever possible, however, due to our requirements for delegate numbers, there are few venues in Halifax which can accommodate us, and given the short notice, this hotel was the only option.

Registration will be held on Sunday, November 5th from 12:00 pm - 1:00 pm outside the Nova Scotia Ballroom.

There will be an afternoon session on the 5th from 2:00 pm – 4:00 pm.

An election forum will be held at 7:00 pm on Sunday, November 5, 2023.

Anyone wishing to run for the position of President, First Vice-President, or Secretary-Treasurer may participate in the election forum. Candidates will have up to 5 minutes to introduce themselves, and any delegate may ask questions related to the election.

Please note that participation in this forum is optional, and not required to run for office.

If you plan to participate in the forum as a potential candidate, please direct any questions to Danielle Sampson, Chief Electoral Officer at dsampson@clctc.ca

Registration will also be held on Monday, November 6th from 8:00 am – 8:45 am at the Coat Check Room beside the Interlude Spa.

The convention will resume at 9:00 am on Monday until 4:00 pm. Our banquet and social evening will start at 7:00 pm.

We reconvene on Tuesday, November 7th at 9:00 am for elections, and will adjourn at approximately 12:00 pm.



REGISTRATION & CREDENTIALS

An early bird registration fee of \$150.00 per delegate must accompany each Credential submitted prior to October 5th. For all delegates who register after this date, the fee will be \$200.00.

PLEASE NOTE: affiliate per capita fees must be paid up and in good standing to attend.

The deadline for all delegate registrations is Friday, October 20th.

NO CREDENTIAL WILL BE ACCEPTED LATER THAN FIFTEEN (15) DAYS PRIOR TO THE OPENING DATE OF CONVENTION – FRIDAY, OCTOBER 20, 2023. REMEMBER; PLEASE SEND THE CREDENTIAL ALONG WITH THE REGISTRATION FEE TO THE FEDERATION OFFICE.

Full-Time Union Staff can register to be a delegate through a local which is affiliated to the Federation. Any questions on this, please contact Joan Wark at (902) 454-6735 or joan@nslabour.ca

Please note: you do not need to send fees for alternates. Delegate fees may be paid by:

Cheque - Please address your cheque to the Nova Scotia Federation of Labour, and mail to: Nova Scotia Federation of Labour, 3700 Kempt Road, Suite 225, Halifax, NS, B3K 4X8.

Etransfer - Please send to accounts@nslabour.ca, using the following security information: Question: "nsfl event" Password: "convention" - **all lower case**

* in the message/comments section of your etransfer, please indicate your union and local, and how many delegates you are registering. You can also send an email to Amy at the same address, to notify us of your sent etransfer.

DELEGATE ENTITLEMENT

Representation from affiliated Locals, Branches and Lodges will be as follows:

From affiliated Local Unions, Branches and Lodges, two (2) delegates for one hundred (100) or less members and one (1) additional delegate for each additional **two hundred (200) members or major fraction thereof.**

Local Labour Councils shall be entitled to a maximum of three (3) delegates.

The Nova Scotia Federation of Union Retirees shall be entitled to a maximum of three (3) delegates who shall have voice but who will not be eligible to run for office.

OBSERVERS

Observers wishing to attend Convention must submit a registration form and a \$50.00 fee per day. Registration forms and fees can be sent to the NSFL office, and will be accepted until Thursday, November 2, 2023.

PER CAPITA FEES

Per capita fees for locals must be paid up in order for delegates to attend the convention.

If you are unsure if your local is in good standing, please contact Amy Morris at our office: (902) 454-6735 or email: accounts@nslabour.ca

RESOLUTIONS

Resolutions may not deal with more than one subject, must refer to the action which is proposed, and may be NO MORE THAN 150 words.

We encourage you to submit resolutions in clear language, an example of which is provided below. Please email resolutions to joan@nslabour.ca.

Resolutions to be considered by Convention **MUST be submitted by October 5, 2023**. How you present the information in your resolution will help the delegates at the convention understand what you want the Nova Scotia Federation of Labour to do and why you want it done.

How to write your resolution - When you write using a clear language process, the most important information comes first. For resolutions, that means the action comes first. The delegates will know right away what action you want. The reasons for the action (or your argument for the action) are explained in part 2 of the resolution.

Part 1: the action (what) - Tell the Nova Scotia Federation of Labour what action you want them to take. If there is more than one action, use a numbered list.

Part 2: the reasons (why) - This is where you present your argument for the action. If you have more than one reason, use a list. If you have used a list in part 1, continue the numbering from that list. Speakers on the resolution will be able to refer to the number without having to provide any other information.

Below is a good example:

The Nova Scotia Federation of Labour will encourage unions to submit resolutions to convention in a clear language format.

- 1) Because the actions proposed will be better understood by convention delegates.
- 2) Because clear language is a valuable way to help union members feel included by the labour movement.
- 3) Because the clear language format makes sense: we start with what we want, then we back it up with our reasons.

HOTEL

Rooms have been blocked for November 5 & 6 under the “Nova Scotia Federation of Labour”.

To guarantee your reservation at our confirmed rate of \$224.00 plus taxes, make your booking before the block sells out, or by Wednesday, October 4th, when our block will be released.

Please communicate directly with the hotel to make your own reservations, indicating that you are with the NSFL:

Halifax Marriott Harbourfront Hotel, 1919 Upper Water St, Halifax, NS B3J 3J5

Toll-free: 1-800-228-9290 or directly: 1-902-421-1700

You can also make your reservation online by a direct link to our room block:

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1685706075032&key=GRP&app=resvlink>

We will also have this link available on our website: www.nslabour.ca



CONVENTION COMMITTEES

One of the most important contributions to an efficient convention is the work carried out by our convention committees. We need delegates for the following committees:

Resolutions, Credentials, Sergeants-at Arms (Ushers), and Officers' & Financial Reports.

You must be a registered delegate to the convention in order to serve on these committees.

Some of the convention committees will be meeting before the convention to be well prepared. If you are interested in being a committee member, send us your name after you confirm you are a delegate through your union's selection process. Make sure your union knows and supports your submission to request to be on a committee. We will try to accommodate all requests.

Deadline for Convention Committee names is: October 5, 2023. Please send your name and the committee on which you'd like to serve to joan@nslabour.ca.

NEW DELEGATES

A session for new delegates will be held on Sunday, November 5th from 1:00 pm – 2:00 pm.

If you are a new delegate to our convention, you are encouraged (but not required) to attend.

WOMEN'S CAUCUS

NSFL Women's Committee will host our Convention Women's Caucus meeting, which will be held on Monday, November 6th at 12:00 pm at the Marriott, location TBA. Refreshments will be served. All sisters welcome.



DEADLINE REMINDERS

Early-bird delegate registration: October 5th, 2023

Final delegate registration: October 20th, 2023

Observer registration: November 2nd, 2023

Resolutions: October 5th, 2023

Marriott hotel rate guarantee: October 4th, 2023

Convention Committee names: October 5th, 2023

OTHER INFO

Banquet Tickets

Every delegate is entitled to 1 ticket with their registration fee. Additional tickets for guests or observers can be purchased for \$50.00. These will be available only until adjournment on Sunday, so we can give those numbers to the hotel for catering.

Scent-Free Policy

At all of our functions, we ask that delegates please refrain from using perfume or scented body care products. Some of these products can cause severe allergic reactions in those among us who are environmentally sensitive.

Accessibility Requests

The NSFL strives to ensure that persons with disabilities have equal access to our conferences and events. Please submit a request to our office prior to September 1st so that we can ensure that any accommodations you require are provided.

Questions?

If you have any questions or require any further information, please contact Joan (joan@nslabour.ca) or Amy (accounts@nslabour.ca) at our office: (902) 454-6735.

